

# **PUBLIC WORKS COMMITTEE**

## **AGENDA**

### **TOWN OF CHINCOTEAGUE**

**March 11, 2008 – 5:30 pm – Council Chambers – Town Hall**

CALL TO ORDER

ROLL CALL

PUBLIC PARTICIPATION

AGENDA ADOPTION

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1. Water leak – Surfside Golf
2. Easement – Verizon
3. Sanitation contract
4. Trash fee collections
5. Trash fee complaints
6. Committee member comments

Feb. 11, 2008

Chincoteague Public Works Dept,

This quarter my water bill is \$823.38 due to a broken pipe. (from a freeze) I had the golf course closed at the time this happened. In season, my water bill runs very high, and I don't mind paying it because I need all the water I use.  
Below is some history of my payments to the Town for water.

12-09-05	\$1,251.39
8-18-06	\$712.32
11-06-06	\$731.62
6-25-07	\$433.85
8-16-07	\$442.12
1-02-08	\$675.35

TOTAL \$4,246.65

As you can see, I pay a lot for water.

I just paid \$675.35 last month, for that quarter. Can you please find a way to understand the problem I have with this broken pipe, and not charge me \$823.38 for the water I did not use. I will winterize the golf course much earlier this year to prevent this from happening again. I will appreciate anything you could do to help me on this matter.

The Town can still expect approx. \$2,000 per year from me for water at Surfside Golf.

Thank you for your time,

Charles W. Gorsuch III



## MEMORANDUM

To: Robert Ritter

From: Mike Cosby

Date: February 29, 2008

Subject: Bids for Contract No. 1-SAN-9/10/11

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Yesterday we received bids from Waste Management and Davis Disposal for the above referenced contract. There are questions about the responsiveness of both bids.

The Waste Management submission contained the bid/cost schedule for the base bid and the form of proposal for the alternate bid. There was no form of proposal included for the base bid and no bid/cost schedule included for the alternate bid. The company has since indicated to me that their intention was to bid the same amounts on both the base and alternate bids. Section 2e. of the instructions to bidders directed that the contractor could bid on either or both alternatives and stated that "Both cost schedules must be submitted with bid proposal". Section 5b. of the instructions to bidders also addresses the procedure for submitting an alternate bid. I think that their intentions are relatively clear in regards to the base bid, but is it legally correct to accept the bid/cost schedule without the form of proposal? The form of proposal appears to be the document that commits the contractor to the bid amounts. I'm also not sure that we can accept their alternate bid on the basis of the form of proposal alone. The contract allows for possible increases if the number of service locations rises and without the breakdowns for unit costs I'm not sure how we would go about negotiating an adjustment.

The Davis Disposal bid/cost schedules were not completed correctly. The numbers on all of the unit cost (weekly) lines were entered as totals and not unit costs. The annual period totals were correct as were the corresponding amounts on the forms of proposal. The mistake here is clear and unit costs can be determined by dividing the mistaken totals by the number of locations. I am not sure how much difference this makes.

The reason we issued the alternate bid was to ascertain if the savings from the contractor being able to utilize trash carts for their collections could be used by the Town to offset the costs of purchasing carts. The difference in the base and alternate bids from Davis Disposal was an average of \$4,877 per year, which probably makes the alternate bid a moot point as the purchase of the trash carts would be many times more costly.

For the base bid, the five year total from Waste Management was \$1,750,748 versus \$1,791,311 from Davis Disposal.

## Cost Comparisons - Sanitation Contract

	Residential Collection	Commercial Collection	Extra Comm. Volume - Summer	Extra Comm. Stop - Summer	Total	% increase
<b>Waste Management - Current Contract</b>						
7/1/05-6/30/06	280,371	17,368	23,345 (7 months)	14,007 (7 months)	\$335,091	?
7/1/06-6/30/07	292,240	17,836	10,305 (3 months)	6,183 (3 months)	\$326,564	n/a - reduced summer services
7/1/07-6/30/08	305,370	18,408	10,611 (3 months)	6,366 (3 months)	\$340,755	4.3

## Cost Comparisons - Sanitation Contract

	<i>Residential Collection</i>	<i>Commercial Collection</i>	<i>Extra Comm. Volume - Summer</i>	<i>Extra Comm. Stop - Summer</i>	<i>Total</i>	<i>% Increase</i>
<b>Waste Management (Base Bid)</b>						
7/1/08-6/30/09	303,264	14,560	0	12,246	\$330,070	-3.1
7/1/09-6/30/10	311,688	15,392	0	12,597	\$339,677	2.9
7/1/10-6/30/11	321,165	15,860	0	12,971	\$349,996	3.0
7/1/11-6/30/12	330,642	16,328	0	13,361	\$360,331	3.0
7/1/12-6/30/13	340,119	16,796	0	13,759	\$370,674	2.9
				Five Year Total	\$1,750,748	

## Cost Comparisons - Sanitation Contract

	<i>Residential Collection</i>	<i>Commercial Collection</i>	<i>Extra Comm. Volume - Summer</i>	<i>Extra Comm. Stop - Summer</i>	<i>Total</i>	<i>% increase</i>
<b>Davis Disposal (Base Bid)</b>						
7/1/08-6/30/09	300,688	19,212	12,362	17,366	\$349,628	2.6
7/1/09-6/30/10	303,725	19,406	12,486	18,223	\$353,840	1.2
7/1/10-6/30/11	307,535	19,602	12,612	18,407	\$358,156	1.2
7/1/11-6/30/12	310,641	20,605	12,739	18,592	\$362,577	1.2
7/1/12-6/30/13	313,778	20,813	13,740	18,779	\$367,110	1.3
				Five Year Total	\$1,791,311	

## Cost Comparisons - Sanitation Contract

	Residential Collection	Commercial Collection	Extra Comm. Volume - Summer	Extra Comm. Stop - Summer
Waste Management (Alternate Bid)				
7/1/08-6/30/09				
7/1/09-6/30/10				
7/1/10-6/30/11				
7/1/11-6/30/12				
7/1/12-6/30/13				

## Cost Comparisons - Sanitation Contract

	<i>Residential Collection</i>	<i>Commercial Collection</i>	<i>Extra Comm. Volume - Summer</i>	<i>Extra Comm. Stop - Summer</i>	<i>Total</i>	<i>% Increase</i>
<b>Davis Disposal (Alternate Bid)</b>						
7/1/08-6/30/09	295,926	19,212	12,362	17,366	\$344,866	1.2
7/1/09-6/30/10	298,906	19,406	12,486	18,223	\$349,021	1.2
7/1/10-6/30/11	302,657	19,602	12,612	18,407	\$353,278	1.2
7/1/11-6/30/12	305,703	20,605	12,739	18,592	\$357,639	1.2
7/1/12-6/30/13	308,778	20,813	13,740	18,779	\$362,110	1.3
				Five Year Total	\$1,766,914	

## Cost Comparisons - Sanitation Contract

### Waste Management - Cardboard

	4 cy containers	6 cy containers	8 cy containers
7/1/08-6/30/09	52	62	72
7/1/09-6/30/10	54	64	74
7/1/10-6/30/11	56	66	76
7/1/11-6/30/12	58	68	78
7/1/12-6/30/13	60	70	80

## Cost Comparisons - Sanitation Contract

### Davis Disposal - Cardboard

	4 cy containers	6 cy containers	8cy containers
7/1/08-6/30/09	40	40	40
7/1/09-6/30/10	50	50	50
7/1/10-6/30/11	50	50	50
7/1/11-6/30/12	50	50	50
7/1/12-6/30/13	55	55	55

## Cost Comparisons - Sanitation Contract

### Davis Disposal - Base vs. Alternate

	Base	Alternate	Difference
7/1/08-6/30/09	349,628	344,866	4,762
7/1/09-6/30/10	353,840	349,021	4,819
7/1/10-6/30/11	358,156	353,278	4,878
7/1/11-6/30/12	362,577	357,639	4,938
7/1/12-6/30/13	367,100	362,110	4,990